

Bryan/College Station Metropolitan Planning Organization

Technical Advisory Committee Meeting Minutes

September 21, 2023

Certification of Quorum

The following voting TAC Members participated: Paul Kaspar, Chair, City of Bryan; Jason Schubert, Vice Chair, City of College Station; Debbie Albert, Texas A&M Transportation Institute; Doug Marino, TxDOT-Bryan District; Prarthana Banerji, Brazos County; and Jo Marlow, Brazos Transit District. The following MPO staff participated: Dan Rudge, Bart Benthul, and Lisa Lyon who took the minutes. Additional meeting participants included Joseph Allen, Madeline Dillard, Katie Mock, and Wendy Weedon.

Welcome and Open Meeting

Paul Kaspar called to order the MPO Technical Advisory Committee (TAC) at 11:36 a.m. on September 21, 2023. The meeting was held in-person at the Brazos Transit District Marvin Tate Administration Building Conference Room, 2117 Nuches Lane, Bryan, Texas.

Approval of Minutes from the August 17, 2023 TAC Meeting

Minutes from the August 17, 2023, Technical Advisory Committee Meeting were considered for adoption. **A motion to approve the minutes was made by Debbie Albert. The motion was seconded by Prarthana Banerji. The minutes were approved by a unanimous vote.**

Transit White Paper

Because several changes needed to be made on the transit white paper, the Technical Advisory Committee will table the issue for today and take an email vote on the revised document. Mr. Rudge will provide the Technical Advisory Committee with an updated version by COB on September 25, 2023. Comments will be received through COB on September 28th. The Chair will call for an email vote no later than October 3, 2023.

After much discussion, it was decided that "recommendation" would be kept in the document. Since the majority of TAC members felt this was not 100% in their technical expertise, there will be a disclaimer on the front page of the document stating that typically the TAC works within their own technical areas of expertise and may not be experts on transit issues.

MPO Bylaws Amendment

As a requirement for being redesignated a Transportation Management Area, the composition of the Policy Board needs to be revised to include the local general public transportation provider, Brazos Transit District. MPO staff has amended the bylaws to include Brazos Transit District as a full voting member.

Changes to the document were discussed and included:

Under Policy Board rules for a quorum, change the presence of three voting members shall constitute a quorum to four voting members constitute a quorum.

In the ethics policy section, change subsection a to a) so it corresponds to subsection b) on the same page.

In the bylaws amendment section change can be amended by a four-fifths vote of the Policy Board to five-sixths vote of the Policy Board.

Add Congestion Management Process to #7 on page 4, #1 on page 8, and #5 on page 16.

Doug Marino made the motion to recommend the revised Bylaws with the addition of the changes discussed today to the Policy Board for adoption. The motion was seconded by Paul Kaspar. The motion was approved by a unanimous vote.

Memorandum of Understanding

This item was tabled.

Urbanized Area Board Bylaws

This item was tabled.

Agency Reports

This item was tabled.


Staff Report/Upcoming Events

If a presentation is needed, Mr. Rudge will give a presentation regarding Safe Streets and Roads for All at the October meeting. Mr. Marino stated they could possibly present on I-14 at the November meeting.


There will be a I-14/I-214 public meeting on October 25th at Legends Event Center.

Adjourn


The meeting was adjourned at 12:08 p.m.



Technical Advisory Committee Chair/Vice-Chair
Bryan-College Station
Metropolitan Planning Organization



Date

ATTEST:


Dan Rudge - BCSMPO